



Rutgers Council of AAUP Chapters

American Association of University Professors • American Federation of Teachers

Rutgers AAUP-AFT

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April 27, 2009

Dear Phil,

You recently offered to share more information with us on the University's budget and finances. The following information is necessary for us to prepare to represent the interests of the bargaining unit members represented by our union:

- Comprehensive Annual Financial Reports from 2005 to present;
- Annual funding requirements report filed with the legislature or state agencies for 2005-2006 through 2008-2009;
- Any report filed with the state of New Jersey pursuant to application for aid, support, or in fulfillment of requirements for aid or operation of the university, including Fiscal Year 2010;
- The 2006-07, 2007-08 and 2008-09 Operating Budgets with all supporting documents such as executive summaries, tables, charts;
- Copies of budgets and 990 forms from integrated foundations;
- Any amendments to the current budget that have been either considered and/or adopted as well as any amendments to the prior year budget;
- A list of retirees, resignations, and termination including the wage rates, start date, full-time or part-time status, as current as possible;
- Copies of any summaries of the general ledger or other documents prepared that show the progress in budgeting during the current year, for example, year-to-date budgeted and actual for revenues and expenditures;
- The monthly statement for the prior year June 30, 2007, and the restated version of the same statement as well as the monthly statements for July 2007, October 2007, January 2008, April 2008, June 2008, and the restated version of the June 2008 statement and the statements for July 2008, October 2008, and January 2009 or the most recent month available
- List of administrative employees at associate dean and higher, job title/assignments, department/unit, salary and other

- compensation, start date, full-time/part-time status, tenure status;
- Official enrollment report of the institution if separate from the annual report filed with the state and any forecast of enrollments;
 - A list of all contracts with vendors in excess of \$20,000 and a brief statement as to the purpose of the contract, duration, and amount;
 - The size and performance to RU's investment portfolio over the last 5 years;
 - The impact of recent stock price falls on the RU investment portfolio;
 - The location and value of each of the University's real estate holding.
 - The unit level budget cut models that were due to you today (April 27) and the unit level models for different scenarios of cuts that were prepared earlier this year, in anticipation of a possible mid-year cut from the state, but for the most part were not implemented.

Please provide as much of the information electronically as possible. I realize this is a long list, but whatever you can provide prior to this Thursday's meeting would be helpful.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adrienne Eaton', written in a cursive style.

Adrienne Eaton
Treasurer

Cc: Lisa Klein, President